



St Brendan's School
1 Ti Tree Road,
Dunnsdown 3352



St Mary's School
131 Powells Rd,
Clarkes Hill 3352

Reviewed: August 2020
Ratified: September 2020
Review: 2024

Pastoral Care and Well Being Procedure

Procedures

To support the implementation of the Pastoral Care and Well Being policy the following procedures are recommended:

Bungaree Parish Schools:

- Provide a coherent policy framework
- Provide targeted and effective professional learning opportunities to support this policy
- Resource support structures, programs and personnel to promote student wellbeing, pastoral care and resilience
- Monitor compliance with this policy through existing protocols, such as School Improvement review processes.

Principals are to:

- Implement the Australian Student Well-being Framework as a whole school approach for student wellbeing in curriculum and in school procedures
- Adopt and implement DOBCEL policies that are aligned with the Framework
- Observe all legislative requirements and engage as necessary with external agencies in relation to student wellbeing
- Engage internal and/or external specialist advice about wellbeing related matters as required
- Work in partnership with CEO staff, parents and the school and broader Parish community to achieve the purposes of this policy
- Ensure that staff have a working knowledge of government and system policies and procedures (see the list at the end of the procedures)
- Ensure that staff have a clear understanding of their rights and responsibilities with regard to safe and supportive school communities
- Respond promptly to any breach of this policy

Teachers are to:

- Create and maintain safe and positive learning environments
- Model and promote socially responsible values and behaviour
- Ensure they have a clear understanding of their rights and responsibilities as spelt out in system documents
- Explicitly teach socially acceptable and responsible behaviour which includes social and emotional learning
- Follow DOBCEL and whole school policies and procedures to promote student wellbeing, pastoral care and safety.

School Counsellors are to:

- Familiarise themselves with all aspects of the Framework, including support documents
- Contribute to the implementation of the Framework through their specific knowledge and clinical support
- Follow DOBCEL and whole school policies and procedures to enhance student wellbeing, pastoral care and safety.

Students are to:

- Ensure they have a clear understanding of their rights and responsibilities with regard to a safe and supportive learning environment
- Follow school policies, procedures and guidelines in relation to wellbeing and safety
- Contribute positively to the development of a safe, supportive and inclusive learning environment
- Report all concerns about their own wellbeing and the safety of other students.

Parents, families and carers are to:

- Ensure children are aware of and understand the requirements of policies and procedures relating to wellbeing, pastoral care and safety
- Work in partnership with schools to promote the wellbeing and safety of their children
- Be aware of the significant influence they have on their children's wellbeing
- Support DOBCEL and school policies and procedures with respect to wellbeing and safety.

Supporting documents

Key Documents

The key resource for this policy is the Australian Student Well-being Framework. It has a series of supporting resources. Links appear below.

- [The Framework](#)
- [Support Materials](#)
- [Student Wellbeing Hub](#)

Government mandatory policies and procedures

The current educational and legislative context within which schools operate places mandatory requirements upon our organisations which cannot be ignored. Schools will continue to systematically respond to these requirements.

[Children and Young Persons \(Care and Protection\) Act 1998\(NSW\)](#)

[Disability Discrimination 1992 \(Cth\)](#)

[Disability Standards for Education \(2005\) and Guidance Notes \(2005\), revised 2012.](#)

[Australian Education Act 2013\(Cth\)](#)

[Victorian Mandatory Reporting](#)

[National Professional Standards for Teachers \(2011\).](#) Particularly Standard 4. Create and Maintain Supportive and Safe Learning Environments, p.14

Church Documents

[Catholic Social Teaching. A Framework for Faith in Action \(2012\)](#)

[Educating today and tomorrow: A renewing passion.](#) Congregation for Catholic Education (2014)

References

Noble, T. and Wyatt, T. (2008). Scoping Study into Approaches to Student Wellbeing: Final Report. Australian Catholic University and Erebus International

Noble, T., McGrath, H., Roffey, S., & Rowling, L. (2008). A scoping study on student wellbeing. Canberra, ACT, Australia: Department of Education, Employment & Workplace Relations